



GREATER
SYDNEY
PARKLANDS

Filming and photography terms and conditions

Western Sydney Parklands and Parramatta Park

The filming and photography terms and conditions of hire have been developed by Greater Sydney Parklands (GSP) to ensure the safe and equitable use of park facilities and to minimise impacts of activities on other park visitors, residents and stakeholders.

Hours of filming and photography

Filming and photography is only permitted from Monday to Friday between gate opening and closing times:

[Parramatta Park gate opening/closing times](#)

[Western Sydney Parklands gate opening/closing times](#)

No filming and/or photography is permitted on weekends or public holidays (unless authorised).

Night filming may be arranged on application.

General information

Hirers and participants are required to comply with all requests made by Greater Sydney Parklands (GSP) before, during, and following the activity.

The hirer is responsible for obtaining any necessary approvals from other government agencies. e.g. councils.

The hirer or a designated representative must always be present on-site during the shoot. The applicant or designated representative must provide GSP with their mobile telephone number.

GSP must be advised if any aspect of your shoot changes from how it's described on the application.

GSP must receive copies of any incident reports arising from the hirer's activities on site.

The hirer is responsible for ensuring that all filming and photography activities on GSP land do not include any crude or offensive images, words, acts, or other materials that could negatively impact the reputation of GSP.

Fees

Fees will be calculated on application.

The location fee must be paid before filming commences. Final approval will not be granted until payment is received, and the permit is signed.

Exclusive use of an area may attract a daily hiring fee in addition to the location fee.

Late fees may be payable for applications received less than 2 business days before the shoot (subject to availability).

A cancellation fee will be payable if any shoot is cancelled less than 48 hours before the agreed date.

Bond payment

Where GSP considers maintenance or restoration works may be required after the filming/photography, a bond will be charged before filming.



Ranger security officer

It may be a requirement during film shoots that a dedicated ranger security officer is rostered to oversee the filming activity.

Any costs for a ranger security officer will be invoiced to the hirer.

Public and products liability insurance

Public liability insurance of a minimum of:

- \$20 million is required for all filming.
- \$10 million is required for all photography.

A copy of a certificate of currency must be submitted with the application.

Greater Sydney Parklands and officers of Greater Sydney Parklands must be named as interested parties on the insurance policy.

Adverse weather conditions

A partial refund of location fees, proportional to the time lost due to adverse weather, may be requested, less the non-refundable application fee.

A future date may be approved instead of time lost due to inclement weather.

Weather hold days may be applied for and approved where it's anticipated that time may be lost due to adverse weather.

GSP reserves the right to alter, cancel or postpone any filming/photography activity on GSP lands in the event of adverse weather conditions.

Vehicles

Vehicles must remain on sealed roadways unless otherwise authorised.

Vehicles must observe road rules as signposted including 1-way traffic flow. All speed limits must be observed.

Roadways must always remain open to through traffic unless otherwise authorised.

Due to the limitations of entrances and tree canopies, vehicular size restrictions apply (refer to the application form, Part 3 for further details).

Directing or controlling traffic may only be managed by an RTA-certified traffic controller.

Site preparation

Park features, landscapes, or built structures may not be altered.

Fencing off park areas for exclusive use is not permitted unless otherwise authorised.

Special requests for site preparation may incur additional costs.

Cables crossing pathways or tracks must be protected with appropriate covers to ensure public safety.

Construction and props

Approval is required to bring built structures into Western Sydney Parklands or Parramatta Park. All approved structures must be weighted.

Use of park buildings

GSP does not provide buildings for production purposes.

Use of ponds

Built structures are not permitted in or over ponds. No boats are permitted on ponds.

Filming is not permitted on islands.

Ponds are subject to inflows from stormwater drains. Consequently, people should avoid all contact with pond water.

Animals

Special approval is required for the use of animals in filming/photography.

Horses required for filming and photography will only be permitted on the horse track and in the equestrian grounds at Centennial Parklands.

Working with children

Filmmakers and photographers are required to obtain authorisation to employ children under the age of 15 for entertainment, exhibition, and still photography purposes. More information is available from the NSW Office of the Children's Guardian (OCG) at (02) 8219 3600 or <https://ocg.nsw.gov.au/>.

The 'Entertainment and Exhibition' category under this legislation includes filming for TV commercials, feature films, TV dramas, documentaries etc. and exhibitions, such as catwalk modelling.

Access to a power supply

Electricity supply is not provided by GSP. Silent mobile generators may be used and are to be arranged by the hirer at their own expense.

Aerial filming

The use of any aircraft (fixed wing, helicopters, hot air balloons, parachutes or model aircraft) on or above GSP lands is prohibited.

Drones are prohibited unless authorisation has been granted from GSP.

Risk assessment

A risk assessment and safety plan must be submitted by the hirer before work commences on-site.

Further information

For further information please contact GSP at:

Western Sydney Parklands

Phone: (02) 9895 7500

Email: bookings@wspt.nsw.gov.au

Parramatta Park

Phone: (02) 9895 7599

Email: bookings@ppt.nsw.gov.au

It is the responsibility of the hirer to ensure all legislative requirements for WHS and public safety are met.

Safety equipment

GSP will not supply any safety equipment necessary for using its locations or facilities. The hirer is responsible for providing all required safety equipment and obtaining site safety sign-off.

Damage

The hirer will be held responsible for any damage caused to the location during the hire period.

The hirer is required to cover cost associated with repairing any damage and this will be deducted from the bond.